

**MINUTES OF THE
SCIOTO COUNTY CAREER TECHNICAL CENTER
BOARD OF EDUCATION
REGULAR MEETING
APRIL 13, 2023**

THE SCIOTO COUNTY CAREER TECHNICAL CENTER BOARD MET IN REGULAR SESSION ON THURSDAY, APRIL 13, 2023 AT 4:00 P.M. IN THE BOARD ROOM OF THE SCIOTO COUNTY CAREER TECHNICAL CENTER.

ROLL CALL

MEMBERS

PRESENT: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE,
MR. HOWARD

MEMBERS

ABSENT:

APPROVAL OF AGENDA

DR. CRABTREE MOVED AND MR. HOWARD SECONDED TO APPROVE THE AGENDA.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

APPROVAL OF MINUTES

MR. CANTER MOVED AND MR. PROSCH SECONDED TO APPROVE THE MINUTES OF THE MARCH 9, 2023 REGULAR MEETING

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

17-2023

TREASURER'S REPORT

MR. CANTER MOVED AND DR. CRABTREE SECONDED TO APPROVE THE FOLLOWING ITEMS ON THE TREASURER'S REPORT:

- A. GENERAL FUND RECEIPTS \$1,058,129
GENERAL FUND EXPENDITURES \$ 859,867
INVESTMENTS \$ 19,357
FYTD EARNINGS \$ 120,212
FINSUMM & SUMEXP (End of Board Packet)
- B. APPROVAL OF INVESTMENT SUMMARY (Attachment A)
- C. APPROVAL OF ACTIVITY BUDGETS (Attachment B)
- D. APPROVAL OF FY23 AMENDED CERTIFICATE AND APPROPRIATIONS RESOLUTION (Attachment C)
- E. APPROVAL OF FY24 CLASSIFIED AND ADMIN SALARY SCHEDULES (Attachment D)

- F. APPROVAL OF ATTENDANCE INCENTIVE POLICY (Attachment E)
- G. APPROVAL OF LEVY RESOLUTION (Attachment F)
- H. APPROVAL OF BARGAINING UNIT AGREEMENT (Attachment G)
- I. FOOD SERVICE REPORT (Attachment H)

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

REPORTS WERE HEARD FROM THE PRINCIPAL, DIRECTOR, CENTRAL OFFICE
AND THE MAINTENANCE SUPERVISOR

18-2023

SUPERINTENDENT'S REPORT

MR. PROSCH MOVED AND DR. CRABTREE SECONDED APPROVAL OF THE
FOLLOWING ITEMS ON THE SUPERINTENDENT'S REPORT:

1. Recommendation to approve OSBA board policies; JHG, LEC-R, IGCH-R, and EBC.
(**Attachments #1 thru #4**)
2. Recommendation to accept the resignation of Leah Baughman as Educational Aide
effective May 19, 2023 (**Attachment #5**)
3. Recommendation to accept the retirement request of Michael Coriell as Information
Technology Instructor effective May 31, 2023. (**Attachment #6**)
4. Recommendation to approve the FY24 Master Service Agreement (**Attachment #7**),
Schedule I (**attachment #8**) and Schedule II (**Attachment #9**). The Core Services
Schedule I fees for FY24 will remain at \$16.75/pupil. Services include Student
Information Services Support (Infinite Campus, PowerSchool and ProgressBook
including GradeBook and Virtual Classroom), EMIS Support, Fiscal Support (State
Software, State Software Redesign and eFinance Plus), and Membership to META's
Purchasing Cooperative.
5. Recommendation to approve a supplemental contract for Carla Munn to serve as the
secondary Nurse Aide Program Coordinator for the remainder of the 2022/23 school
year. Supplemental contract will be paid \$1,000.00 for entering and completing
NATCEP instructors, students, schedules and any other requirements into the Ohio
Department of Health gateway. (**Attachment #10**)
6. Recommendation to approve 2023/24 satellite programming MOU's. (**Attachments
11-19**)
7. Recommendation to hire Jennifer Vulgamore as part-time Adult Assessment
Coordinator to be placed at Class 2 Step 6 on the post-secondary part-time salary
schedule pending licensure and background check.
8. Recommendation to hire James Horsely as part-time Adult Industrial Electricity
Instructor to be placed at Class 2 Step 8 on the post-secondary part-time salary
schedule pending licensure and background check.

9. Recommendation to renew classified contracts for the 2023/24 school year:

- a) Charles Dooley from Limited 5 (L5) to Continuing Contract

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

19-2023

HIRE

DR. CRABTREE MOVED AND MR. CANTER SECONDED TO HIRE KAYLA TACKETT AS FULL-TIME ADULT RN INSTRUCTOR TO BE PLACED AT STEP 7 ON THE POST-SECONDARY FULL-TIME NURSING SALARY SCHEDULE PENDING LICENSURE AND BACKGROUND CHECK EFFECTIVE JULY 1, 2023.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

20-2023

HIRE

MR. HOWARD MOVED AND MR. PROSCH SECONDED TO HIRE ZACHARIE PURTEE AS SUBSTITUTE CUSTODIAN FOR THE REMAINDER OF THE 2022/23 SCHOOL YEAR WITH PLACEMENT ON THE SUBSTITUTE CUSTODIAN SALARY SCHEDULE PENDING BACKGROUND CHECK.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

21-2023

ELECTION OF VICE PRESIDENT

MRS. GIBSON ANNOUNCED THAT THE CHAIR WAS READY TO ACCEPT NOMINATIONS FOR VICE PRESIDENT OF THE SCIOTO COUNTY CAREER TECHNICAL CENTER BOARD FOR THE REMAINDER OF THE CALENDAR YEAR 2023.

PRESIDENT

DR. CRABTREE NOMINATED MR. HOWARD FOR THE OFFICE OF VICE-PRESIDENT. MRS. GIBSON CLOSED NOMINATIONS.

ROLL CALL

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE

NAYS: NONE

ABSTAIN: MR. HOWARD

ADJOURNMENT

DR. CRABTREE MOVED TO ADJOURN THE MEETING.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD CONCERNING AND RELATING TO THE ADOPTION OF THESE RESOLUTIONS WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD, AND THAT ALL DELIBERATIONS OF THIS BOARD AND ANY OF ITS COMMITTEES THAT RESULTED IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC IN COMPLIANCE WITH ALL LEGAL REQUIREMENTS INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.

APPROVED: _____

ATTEST: _____