

**MINUTES OF THE  
SCIOTO COUNTY CAREER TECHNICAL CENTER  
BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 13, 2023**

THE SCIOTO COUNTY CAREER TECHNICAL CENTER BOARD MET IN REGULAR SESSION ON THURSDAY, APRIL 13, 2023 AT 4:00 P.M. IN THE BOARD ROOM OF THE SCIOTO COUNTY CAREER TECHNICAL CENTER.

**ROLL CALL**

**MEMBERS**

PRESENT: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE,  
MR. HOWARD

**MEMBERS**

ABSENT:

**APPROVAL OF AGENDA**

DR, CRABTREE MOVED AND MR. HOWARD SECONDED TO APPROVE THE AGENDA.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD

NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

**APPROVAL OF MINUTES**

MR. CANTER MOVED AND MR. PROSCH SECONDED TO APPROVE THE MINUTES OF THE MARCH 9, 2023 REGULAR MEETING

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD

NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

**17-2023**

**TREASURER'S REPORT**

MR. CANTER MOVED AND DR. CRABTREE SECONDED TO APPROVE THE FOLLOWING ITEMS ON THE TREASURER'S REPORT:

- A. GENERAL FUND RECEIPTS \$1,058,129  
GENERAL FUND EXPENDITURES \$ 859,867  
INVESTMENTS \$ 19,357  
FYTD EARNINGS \$ 120,212  
FINSUMM & SUMEXP (End of Board Packet)
- B. APPROVAL OF INVESTMENT SUMMARY (Attachment A)
- C. APPROVAL OF ACTIVITY BUDGETS (Attachment B)
- D. APPROVAL OF FY23 AMENDED CERTIFICATE AND APPROPRIATIONS RESOLUTION (Attachment C)
- E. APPROVAL OF FY24 CLASSIFIED AND ADMIN SALARY SCHEDULES (Attachment D)

- F. APPROVAL OF ATTENDANCE INCENTIVE POLICY (Attachment E)
- G. APPROVAL OF LEVY RESOLUTION (Attachment F)
- H. APPROVAL OF BARGAINING UNIT AGREEMENT (Attachment G)
- I. FOOD SERVICE REPORT (Attachment H)

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD  
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

REPORTS WERE HEARD FROM THE PRINCIPAL, DIRECTOR, CENTRAL OFFICE  
AND THE MAINTENANCE SUPERVISOR

### **18-2023**

#### **SUPERINTENDENT'S REPORT**

MR. PROSCH MOVED AND DR. CRABTREE SECONDED APPROVAL OF THE  
FOLLOWING ITEMS ON THE SUPERINTENDENT'S REPORT:

1. Recommendation to approve OSBA board policies; JHG, LEC-R, IGCH-R, and EBC. **(Attachments #1 thru #4)**
2. Recommendation to accept the resignation of Leah Baughman as Educational Aide effective May 19, 2023 **(Attachment #5)**
3. Recommendation to accept the retirement request of Michael Coriell as Information Technology Instructor effective May 31, 2023. **(Attachment #6)**
4. Recommendation to approve the FY24 Master Service Agreement **(Attachment #7)**, Schedule I **(attachment #8)** and Schedule II **(Attachment #9)**. The Core Services Schedule I fees for FY24 will remain at \$16.75/pupil. Services include Student Information Services Support (Infinite Campus, PowerSchool and ProgressBook including GradeBook and Virtual Classroom), EMIS Support, Fiscal Support (State Software, State Software Redesign and eFinance Plus), and Membership to META's Purchasing Cooperative.
5. Recommendation to approve a supplemental contract for Carla Munn to serve as the secondary Nurse Aide Program Coordinator for the remainder of the 2022/23 school year. Supplemental contract will be paid \$1,000.00 for entering and completing NATCEP instructors, students, schedules and any other requirements into the Ohio Department of Health gateway. **(Attachment #10)**
6. Recommendation to approve 2023/24 satellite programming MOU's. **(Attachments 11-19)**
7. Recommendation to hire Jennifer Vulgamore as part-time Adult Assessment Coordinator to be placed at Class 2 Step 6 on the post-secondary part-time salary schedule pending licensure and background check.
8. Recommendation to hire James Horsely as part-time Adult Industrial Electricity Instructor to be placed at Class 2 Step 8 on the post-secondary part-time salary schedule pending licensure and background check.

9. Recommendation to renew classified contracts for the 2023/24 school year:

a) Charles Dooley from Limited 5 (L5) to Continuing Contract

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD  
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

**19-2023**

**HIRE**

DR. CRABTREE MOVED AND MR. CANTER SECONDED TO HIRE KAYLA TACKETT AS FULL-TIME ADULT RN INSTRUCTOR TO BE PLACED AT STEP 7 ON THE POST-SECONDARY FULL-TIME NURSING SALARY SCHEDULE PENDING LICENSURE AND BACKGROUND CHECK EFFECTIVE JULY 1, 2023.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD  
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

**20-2023**

**HIRE**

MR. HOWARD MOVED AND MR. PROSCH SECONDED TO HIRE ZACHARIE PURTEE AS SUBSTITUTE CUSTODIAN FOR THE REMAINDER OF THE 2022/23 SCHOOL YEAR WITH PLACEMENT ON THE SUBSTITUTE CUSTODIAN SALARY SCHEDULE PENDING BACKGROUND CHECK.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD  
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

**21-2023**

**ELECTION OF VICE PRESIDENT**

MRS. GIBSON ANNOUNCED THAT THE CHAIR WAS READY TO ACCEPT NOMINATIONS FOR VICE PRESIDENT OF THE SCIOTO COUNTY CAREER TECHNICAL CENTER BOARD FOR THE REMAINDER OF THE CALENDAR YEAR 2023.

**PRESIDENT**

DR. CRABTREE NOMINATED MR. HOWARD FOR THE OFFICE OF VICE-PRESIDENT. MRS. GIBSON CLOSED NOMINATIONS.

**ROLL CALL**

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE

NAYS: NONE

ABSTAIN: MR. HOWARD

**ADJOURNMENT**

DR. CRABTREE MOVED TO ADJOURN THE MEETING.

YEAS: MR. PROSCH, MR. CANTER, MRS. GIBSON, DR. CRABTREE, MR. HOWARD  
NAYS: NONE

THE PRESIDENT DECLARED THE MOTION CARRIED.

IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS BOARD CONCERNING AND RELATING TO THE ADOPTION OF THESE RESOLUTIONS WERE ADOPTED IN AN OPEN MEETING OF THIS BOARD, AND THAT ALL DELIBERATIONS OF THIS BOARD AND ANY OF ITS COMMITTEES THAT RESULTED IN SUCH FORMAL ACTION, WERE IN MEETINGS OPEN TO THE PUBLIC IN COMPLIANCE WITH ALL LEGAL REQUIREMENTS INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_